**Florida Registry of Interpreters for the Deaf, Inc.**

**Regular Board Meeting**

**July 11, 2015**

**Teleconference**

**Official Minutes**

**Board members in attendance: Visitors:**

Vicky Fales, President Stevie Fenton (joined at 9:14am)

Carol Downing, 2nd Vice President Terri Schisler (joined at 9:57am)

Carrie Moore, Secretary Stephanie Tucker

Nancy Osborn, Region Representative-North

**Board members not in attendance:**

Terri Bugler, Treasurer

Bradley Dale, 1st Vice President

Amanda McGreggor, Region Representative-Central West

Rafael Trevino, Region Representative-South

Vacant, Region Representative-Central East

1. **Call to Order**

Vicky called the meeting to order at 8:05am. Due to the Board absences on the call, we were unable to establish a quorum at this time. The secretary was on the call.

1. **Roll Call**

Vicky took roll as documented above.

1. **Mission Statement/Group Norms**

Carrie read the mission statement, group norms and teleconference call meeting norms.

1. **Housekeeping**

A revised agenda was sent just before today’s meeting. The agenda was approved as presented.

1. **Secretary’s Report**

Carrie has completed the May BOD Regular meeting minutes and sent them to the Board for approval. She has also forwarded the BOD September Regular meeting minutes from Sue Ann Pope that still need Board approval. As of today, position reports were received from Amanda McGreggor, Carrie Moore, Bylaws Committee, Stephanie Tucker, Membership Committee, and Terri Schisler, Interpreter Relations Committee.

Terri Schisler (at 9:57am) reported on a meeting she had yesterday. Terri S. will attend the FAD Board meeting in conjunction with the Wet-n-Wild event this month to reiterate our goals for next year and changes to the Bill language. Terri said that both the interpreter and deaf communities need to create more awareness about the Bill. There are some misunderstandings and opposition to the Bill from people who do not fully understand what the Bill is intended to do. The State requires that the passage of this Bill does not reduce the current pool of interpreters. Sharon is working on compiling data and research on how licensure has affected other states. Vicky suggested we reach out to Chris Wagner to help with outreach.

\*\*Action Item: Carol will contact Chris Wagner to schedule a forum for the tri-county area on the Central-West region of the state.

**6. Appointments**

Vicky announced that Kelly Henriques has joined Stephanie Tucker to serve on the Membership Committee.

**7. FRID 2014 Conference Final Report**

Bradley has not presented a report at this time.

**8. Bylaws Committee**

The Bylaws Committee is comprised of Carrie Moore, Teri Bugler and CJ Prudhom. Carrie reached out to the original makers of the motions, Bradley Dale and Adam Ledo, to inform them of the committee’s work. The committee drafted the proposed changes based on the two motions from the 2014 ABM and submitted them to the Board for discussion. There was question and discussion about the rationale behind the motions. The Board feels that the membership needs more information on the roles and responsibilities of the Region Reps to accompany the proposed change when sending it to the membership.

\*\*Action Item: Carrie will submit the final motion with the proposed Bylaw Change to the Board by July 27;

\*\*Action Item: Proposed Bylaw Change will be sent in an e-blast to the membership by August 4.

**9. Membership Committee**

Stephanie presented her position report. One issue is verifying credentials at time of membership renewal. Stephanie is able to verify credentials with RID and Boys Town (EIPA) for those renewing at the precertified membership (PCM) level. However, those members who are QA precertified are not able to renew online at the PCM level. The website is only allowing members to renew at the Supporting Organizational (ORG) level. Stephanie will follow up with Theda to make that change on the website. Stephanie also proposed sending membership cards to all renewing members. Vicky entertained discussion from the Board for any reason not to do this. The Board is in favor of sending laminated paper cards instead of electronic/email cards. Stephanie is also eager to “clean up” saved searches in the membership database. The Board agreed to purge old searches for the sake of efficiency.

**10. Silent Weekend**

See position report.

**11. QA and EIE Stimulus**

Carol is waiting for Terri B. to return in order for them to meet. They have communicated.

\*\*Action Item: Terri will have something to send to the Board by the week of August 10.

**12. Regional Workshops**

Nancy will contact Bradley about scheduling dates for the remaining four modules of the Deaf Interpreter series. Nancy said that some of the workshops have been available for both hearing and deaf interpreters to earn CEUs. Carrie requested workshop evaluations for the first four modules that have been taught. Nancy said the report is compiled by Shannon Simon and the Board should be able to request a report. Carrie requested the documentation of Bradley’s original proposal to the Board for the sponsoring of the Deaf Interpreter Series. Nancy and Vicky will continue to search for that proposal.

\*\*Action Item: Nancy will follow-up with the board on the proposal for the Deaf Interpreter series.

\*\*Action Item: Carrie will request a workshop evaluation summary from Shannon Simon on the Deaf Interpreter series.

**13. ABM 2015 and Educational Opportunity**

The ABM location (Valencia Community College) will be confirmed in August. The Board will have a short meeting on Friday, October 2 at 6:00pm at the hotel in order to finalize reports to be presented at the ABM. Nancy is working on hotel reservations for the Board. Nancy is also developing the advertisement for the ABM to be put on the front page of the website, Facebook page, and actual flyer to be used. Shannon Simon will not be able to attend the ABM on October 3 and has asked for a Board member to fill in her absence. Amanda McGreggor will be the CMP point of contact at the ABM. Interpreters and CART is considered an accommodation and will be provided based on request. Vicky will make sure those arrangements are made in advance and secured in the event that a request is made. Vicky will contact Steven Surrency to serve as Parliamentarian again.

**14. Nominations Committee**

No update from Carol. Vicky emphasized again that the Board needs to be actively recruiting for the positions up for election at the 2015 ABM. Any interested persons can email Carol at 2ndvp@fridcentral.org.

\*\*Action Item: Carol will send an E-blast to the membership by Monday, July 27.

\*\*Action Item: Nancy will post a recruitment post on the FRID Facebook page

**15. October 2016 Conference**

The date of the 2016 conference will be October 13-16, 2016. Carol has asked Bradley, former 2014 ABM conference chair, for information on number of guest rooms, meeting space-number and size, and catering needs. Carol was not able to negotiate any guestroom rates below $250-300/night for hotels in the St. Pete area. Terri B. has a connection in West Palm Beach that may be able to give us a better price. Vicky will forward the contract to Carol to give her a better idea of what to ask for when contacting potential host hotels.

\*\*Action Item: Terri B. will get back to the Board with more information as soon as she gets back in town (August 10).

**\*\* BREAK at 10:26am – Board Meeting to reconvene at 10:45AM \*\***

**16. Proposed FY 2016 Budget**

FRID Bookkeeper, Brett Porter joined the call to review the proposed budget for FY 2016. Brett summarized fiscal activity from last year. FRID has about $54,000 in liquid assets. Cash flow is always a concern with most non-profit organizations but FRID is looking good. The budget leaves FRID looking at a net loss of just under $5,000. The IRC fund line item for travel was updated to $500. The General fund line item for liability insurance (duplication) was updated. Registration and transportation for FRID President to attend the 2015 RID National Conference was included and updated in the General fund.

\*\*Action Item: The Board needs to be prepared to present any FY 2014-15 financials in their position report at the upcoming 2015 ABM.

**17. Board Commitment**

The Board discussed the lack of commitment from two Board members: 1st Vice President Bradley Dale, and Region Representative South Rafael Trevino. Carrie confirmed that as of today, Bradley and Rafael have not attended three consecutive BOD meetings: March 9, May 2, and July 11, 2015. Vicky will send a formal email to both expressing the Board’s concern and give proper notice of a Review Hearing to be held on Thursday, July 16 at 8:00-8:15pm.

**18. Adjournment**

The meeting was adjourned at 11:32am.

Respectfully submitted by:

Carrie Moore, Secretary

July 12, 2015

Attachments: Position/Committee Reports

* Interpreter Relations Committee
* Membership Committee
* Region Representative West-Central