Florida Registry of Interpreters for the Deaf, Inc.
Regular Board Meeting

Teleconference
August 8, 2009

Official Minutes

Board members in attendance:
Present & appointed during the meeting -
Andrea Smith, President
Ali Blaylock, 1st Vice-President

Terri Harding, Treasurer
Terri Schisler, Secretary
Charlene McCarthy, Membership Chair
Sally King, EIE Chair
Linda Horton, QA Chair
Vicky Fales, Member-at-Large (2010)
Jessica Bellingar, Member-at-Large (2011)
Kathleen Speckhardt, Member-at-Large (2009)
Brian Paille, Conference Chair (off)

Visitors:
Lisa Schaefermeyer

Interpreters:
n/a

Board members not in attendance:
Rosanne Trapani, 2nd Vice-President
(Vacant), Editor

Student Assistant to the Board:
n/a

1. **Call to Order**
The meeting was called to order at 3:33 pm by Andrea Smith, 1st Vice-President, at which time a quorum was announced. The secretary was present. Andrea read the purpose of the organization and the group norms.

2. **President's Resignation**
Gary has submitted his resignation due to personal reasons to be effective today.

Motion 2010:12 Move to accept Gary Campbell's resignation as FRID President effective today. B. Paille/L. Horton. Motion carries.

Motion 2010:13 Motion that Andrea assumes the position of interim President until the 2009 Annual Business Meeting. T. Harding/C. McCarthy. Motion carries.

Motion 2010:14 Motion to appoint Ali Blaylock as 1st Vice-President until the 2009 Annual Business Meeting. S. King/ B. Paille. Motion Carries.

3. **Member complaint**
A complaint has been submitted to the board concerning a board member's actions. In consulting with national office personnel, they provided clarification of the requirements for submitting an ethical practices (EPS) complaint. EPS complaints must – a) relate to an interpreted event, b) be submitted by a person having direct knowledge of the event, and c) be submitted within 90 days of the event. Some of the issues in this complaint are more than 90 days old and have already been dealt with by FRID. Other issues do not meet the RID requirements to be considered.

All board members are reminded to use discretion when responding to members. They should acknowledge the member request timely, and inform the board of the request in order to provide an official response. Clarification of this procedure will be added to the board group norms.

Andrea will respond to the member stating the board's position and the national office requirements for submitting an EPS complaint.

(Lisa left call)

4. **Puerto Rico RID-FRID Agreement**
Brian reported to the board on conversations with Puerto Rico RID board members and the possibility for a PR-RID and FRID reciprocal agreement. Some services that could be exchanged are – CEU processing for Puerto Rico, exchange of translation services, reciprocal agreements for President's membership and conference attendance. Brian will forward the Puerto Rico President's contact info to Andrea in order for them to discuss this further.

5. **CMP Committee**
Rosanne expressed concern regarding CEU processing. She anticipates problems processing the conference CEUs timely. Andrea suggested that we take advantage of Shannon Simon's application to serve on the Professional Development committee and willingness to assist with the conference CEU processing. Andrea will follow-up with Rosanne and Shannon.

(Brian left call)

6. **Bylaws Update**
The current bylaws amendment is expected to pass. We will then have eight out of nine board positions up for election. The amendments proposed for voting at the 2009 ABM are minimal and will be posted on the FRID website ASAP as official notice to the members. Andrea will discuss the logistics of holding a bylaws forum during the conference if it is necessary.

The current committee was appointed to serve until the 2009 conference. We will need to appoint a new committee in order to take care of any other bylaws changes. The RID local chapters issue will sunset June 30, 2012, so no changes are needed at this time. There is some confusion on this issue at the member level and it may be beneficial to have a dialogue with the local chapter presidents. This can be discussed at the Presidents' dinner during the conference. It was suggested that the local chapter Presidents be approached to serve on the Bylaws Committee. BayFRID has officially dissolved as of July 31. All funds will be dispersed to several entities as directed by the remaining members.

7. **ABM Voting**
Two companies have submitted bids to provide electronic voting during the ABM. We anticipate elections for 8 offices, bylaws amendments and member motions that will need to be completed in the 4 hours allotted. The use of the devices will save time during the elections, remove any concerns of impartiality, and allow more time for members' motions. We have been advised that all bylaws amendments must be first on the ABM agenda and be concluded before any other business is considered.

Motion 2010:15 Move that we approve the use of electronic voting equipment during the 2009 annual business meeting. C. McCarthy/K. Speckhardt. Motion carries.

8. **Nominations committee**
Both Jessica Harris and Debbie Gibson were contacted and are willing to serve as the Nominations Committee Chair.

Motion 2010:16 Move that Debbie Gibson be appointed Chair of the Nominations Committee. T. Harding/S. King. Motion carries.

Andrea will contact both Debbie and Jessica. Terri S. will forward the appropriate documents to Debbie ASAP. Andrea will contact Theda to post the information on the website.

Charlene asked that we acknowledgement Theda's work on the FRID website during the conference.

9. **Annual Business Meeting**
   - Year end reports, from 7/1/08 – 6/30/09 should be submitted by the September board meeting and will be printed in the ABM packet. See last year's ABM packet for content and format.
   - Motions process and standing rules – Andrea asked Jessica to review the RID motions process used at their recent business meeting and their standing rules to consider changes for our ABM. She will work with Ali and Lisa, with copy to the board for feedback before the next board meeting.
   - CART and Parliamentarian - Terri S. will send the contact info for last year's CART provider and Parliamentarian to Andrea ASAP so that she can get contracts signed and review the motions process and standing rules with the Parliamentarian before they are published in the ABM packet.
   - Meeting Script – Andrea will have the script ready for board review prior to the conference and recommends having a dress rehearsal prior to the ABM. The ABM is scheduled to begin after lunch on Saturday.

10. **EIE letter to employers**

    Many K-12 interpreters are experiencing difficulties in getting placements confirmed for the new school year without having a valid EIE level. Sally asked the board to approve her draft of a letter to employers asking for flexibility with their hiring practices. Important concerns to include in the letter:
    - That at the time of their last extension the interpreters were notified that there would be no more extensions.
    - The names of other testing/screening systems, their contact information and website address.

    The letter will be sent to the Executive Committee for final review before sending it out to members.

11. **E-blast & Website updates**

    Andrea will draft an e-blast to be sent to the members by Monday. The e-blast will include:
    - Motions process
    - Standing rules
    - Nominations
    - Bylaws update

12. **Adjournment**

    The meeting was adjourned at 6:00 pm.

Terri Schisler
Secretary, August 8, 2009

Approved on: _____
(Date)