

# Board of Directors Nominations and Elections

## Terms of Office & Election Cycles

1. Terms of office shall be two (2) years.
2. Terms of office shall officially commence on January 1 and terminate on December 31 of the respective years.
3. Immediately following the Annual Business Meeting, the newly elected officers shall commence a transitional period under their respective predecessors.
4. Term Limits - Executive Officers and Region Representatives shall hold the same office for no more than two (2) consecutive terms, unless no qualified successor is elected for the vacated position.
5. Elections shall run on the following cycles:
  - a. In even numbered years, elections shall be held for the President, Vice-President of External Affairs, Secretary, Deaf Member-At-Large, Region Representative North, and Region Representative South
  - b. In odd numbered years, elections shall be held for the Vice-President of Internal Affairs, Treasurer, Member-At-Large, Region Representative East, and Region Representative West

## Nominations & Elections

The nominations and elections process for positions on the FRID Board of Directors is conducted by the Nominations and Elections Committee. One member of the Board of Directors will serve as the liaison between the committee and the Board. The Board of Directors typically does not receive information and updates as to the results of an election until it is released to the membership but may receive information just prior out of courtesy.

The process shall adhere to the following timeline and descriptions:

- Call for nominations (August 15-August 31)
- Review nominations (September 1-September 7)
- Publication of Candidate Statements (September 8)
- Launch election (September 15)
- Close election (September 22)
- Review results (September 23-September 30)
- Send results to members (October 1)

## **FRID Board of Directors Nominations and Elections Policies and Procedures 2022**

1. Call for nominations
  - a. A call for nominations, stating and describing the offices open for election, and the nominations and elections procedures shall be published on the FRID website no later than August 15th. Nominations shall be returned, following the published process and guidelines, no later than August 31st.
  - b. A call for nominations is generated by the Nominations and Elections Committee annually. An example of the call for nominations can be found in Appendix A.
  - c. Members of the Board of Directors shall refrain from actively recruiting candidates for board vacancies prior to those vacancies becoming public knowledge.
2. Nomination Packets
  - a. Interested candidates should submit nomination packets electronically to the Nominations and Elections Committee no later than August 31.
  - b. Nomination packets should include:
    - i. Professional headshot/photo
    - ii. Candidate Statement (produced both in ASL and written English) that includes a Statement of Intent and why they're a good fit for this position (no longer than 2 minutes in length).
    - iii. Bio/resume/CV
    - iv. Proof of credentials/requirements for position
  - c. Materials will be posted to the FRID website no later than September 8.
3. Elections
  - a. All elections for the FRID Board of Directors shall be conducted electronically via a platform vetted and approved by the Board of Directors.
  - b. Elections for all positions, whether contested or uncontested, shall be determined by ballot.
  - c. Elections shall be determined by a majority vote of those eligible and voting.
4. Ballots
  - a. Electronic ballots are sent to voting members in good standing via their email listed in the FRID database. Voting will open September 15 and conclude September 22.
  - b. Ballots shall be accepted only via the platform vetted and approved by the Board of Directors. Submission of a ballot in any other form shall be rejected and not counted.
5. Election Results
  - a. Election results shall be made known to the candidates and to the Board of Directors between September 23 and September 30 and shall be announced to members and published on the FRID website by October 1.

## **Board Vacancies**

A vacancy that occurs in any board position is considered to be immediately vacant upon the death, resignation, disqualification, or removal of a director. The process to fill a vacancy is outlined in the bylaws (Article VI - Board of Directors, Section 8-Vacancies).

# Appendix A

## OFFICIAL CALL FOR BOARD OFFICER NOMINATIONS (TEMPLATE)

The FRID Board of Directors, in compliance with the FRID Bylaws, Article VI, Section 7, issues this call for nominations for the officers of the association.

### Positions Open for Nomination

**Executive Committee:** President, Vice President of Internal Affairs, Vice President of External Affairs, Secretary, Treasurer, Deaf Member-at-Large and Member-at-Large.

**Region Representatives:** Region Representative North, Region Representative South, Region Representative West, Region Representative East

### Qualifications for Office

Candidates for positions of Executive Officers of the FRID Board of Directors must maintain valid certification from the Registry of Interpreters for the Deaf, Inc. Candidates for the position of Region Representative shall be residents of their respective regions at the time of their candidacy.

Additional qualifications are outlined in the FRID Bylaws, Article VI, Section 6.

### Term of Office

Two year period beginning on January 1, 20xx and ending on December 31, 20xx.

### Nomination Deadline

All nominations must be sent via email to the address provided by August 31.

### Nominations Procedure

Any voting members in good standing may nominate candidates for office.

### Duties of Officers of FRID

Duties of Officers are defined in the bylaws Article VI, Section 4. Further explanation of duties will be found in the PPM.